



Government of West Bengal

Public Works Department

Establishment Branch

Khadya Bhawan, Block-A, 11A, Mirza Ghalib Street-Kolkata-700087

No: 5245-PW/O/E-IV/14M-19/2019

Dated: 01.02.2021

ORDER

In pursuance of Order No. 753/XXII-ISS/2M-22/2020 dated 31.01.2022 of the Chief Secretary, Government of West Bengal, all the Officers and Staff of Public Works Department are hereby directed to attend office with 75 % attendance with immediate effect and until further order. Section Officers/Head Assistants are hereby requested to prepare Roster Schedule accordingly for the employees of the respective cell/branch and submit attendance report of his/her cell every Monday to the Deputy Secretary (Admin.) through the Registrar for countersignature.

01.02.21

Joint Secretary (Personnel)
to the Government of West Bengal
Public Works Department

No: 5245-PW/O/E-IV/14M-19/2019

Dated: 01.02.2021

Copy forwarded for information to:

- 1) The Sr. P.S. to the Principal Secretary, Public Works Department, Nabanna, Howrah;
- 2) The Secretary, Public Works Department, Khadya Bhavan, Kolkata;
- 3) The Joint Secretary (Personnel), Public Works Department, Khadya Bhavan, Kolkata;
- 4) The Joint Secretary (Works), Public Works Department, Nabanna, Howrah;
- 5) The Joint Secretary (P. & C.), Public Works Department, Nabanna, Howrah;
- 6) The Joint Secretary (Roads), Public Works Department, Nabanna, Howrah;
- 7) The Deputy Secretary (Vigilance), Public Works Department, Khadya Bhavan, Kolkata;
- 8) The Deputy Secretary, Public Works Department, Khadya Bhavan Kolkata;
- 9) The Assistant Secretary-I, Public Works Department, Khadya Bhavan Kolkata;
- 10) The Assistant Secretary-II, Public Works Department, Khadya Bhavan Kolkata;
- 11) The Assistant Secretary-III, Public Works Department, Khadya Bhavan Kolkata;
- 12) The Registrar, Public Works Department, Khadya Bhavan, Kolkata;
- 13) The S.O/H.A.....branch/cell, Public Works Department, Khadya Bhavan, Kolkata;

✓ 14) Office copy.

Deputy Secretary (Admin.)
to the Government of West Bengal
Public Works Department